**To**

**Istituto per le Tecnologie della Costruzione**

**Consiglio Nazionale delle Ricerche**

**Viale Lombardia 49**

**20098, San Giuliano Milanese (MI)**

**ITALY**

I, the undersigned ................................................................................................................................

born in.........................................................................on.......................................................................

Owner/Legal representative of the Company..................................................................................

VAT Number.............................................................with registered office in.....................................

....................................address...............................................................................................................

Telephone number ...................................e-mail address..................................................................

herewith lodge the following complaint:

**Subject of complaint:**

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**Supporting documents attached to the complaint:**

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*Brief information on the processing of personal data*

Pursuant to Articles 13 and 14 of Regulation (EU) 679/2016, please be informed that your data will only be processed for institutional and administrative purposes. All data collected will be retained only for the time necessary to fulfil the purposes specified (except when otherwise provided for by law). Under no circumstances will your data be disseminated or transferred to non-EU territory, but they may be made accessible to third parties (e.g. supervisory bodies, ACCREDIA) exclusively within the limits and in the manner provided for by current regulations. You may exercise your rights under Art. 15 et seq. of the GDPR Regulation on the Protection of Personal Data (access, deletion, blocking, updating, rectification, portability, integration of data, objection to data processing). You also have the right to lodge a complaint with the Data Protection Authority if you believe that the rights above have not been granted to you.

DATE and SIGNATURE OF THE OWNER/LEGAL REPRESENTATIVE