*This document shall be forwarded to the Technical Secretariat of Certification* [*certificazione@itc.cnr.it*](mailto:certificazione@itc.cnr.it)***on the Applicant’s letterhead*(A)*.***

To

ITC-CNR

via Lombardia, 49

Fraz. Sesto Ulteriano

20098 San Giuliano Milanese (MI)

Italy

(NB: delete the explanatory writings highlighted in yellow)

I, the undersigned**(B)**……………………………………….……, in my capacity as**(C)**…………..…………..…………………… at**(D)** …………………………………….…………; with registered office in **(E)**(or, alternatively, residence of natural persons) …………………………………………, as the Manufacturer or, alternatively, as the Agent of the Manufacturer resident in one of the EEA countries **(F)**……………………….., apply for the issuing of (tick relevant box):

□ Certificate of Constancy of Performance of the Product (AVCP 1+ and 1) for CE marking purposes;

□ Certificate of Constancy of Factory Production Control (AVCP 2+) for CE marking purposes;

□ Accredited test report for the purposes of notification (AVCP 3) for CE marking purposes;

□ Accredited test report for the purposes of notification having recourse to Article 46 (AVCP 3) for CE marking purposes;

□ Accredited test report within the voluntary framework;

□ Non-accredited test report within the voluntary framework.

with regard (tick relevant box):

□ in the case of AVCP 1+, 1 and 2+, to European Technical Assessment (ETA) No. .../…. issued by………..…… (enter TAB name) based on EAD................, covering the product with trade name: ……………………………………………., manufactured in the Plant**/s** ………………….………………(in case of multi-site facilities, add full list of the manufacturing plants and attach DOCc N. 91 “Mapping of activities performed in the production sites of the "Manufacturer” to the application), located in……………….………………(specify if it is a Rebranding and indicate the place of establishment of the “Physical Producer”) and stored in the following Warehouses...... (specify the address of the warehouses and the stored amounts expressed as a percentage of the entire production);

□ in the case of AVCP 1+, 1 and 2+, to Annex ZA of harmonized standard ………… covering the product with trade name: ……………………………, manufactured in the Plant**/s**………………….………………………….………………(in case of multi-site facilities, add full list of the manufacturing plants and attach DOCc N. 91 “Mapping of activities performed in the production sites of the "Manufacturer” to the application), located in…………………..…(specify if it is a Rebranding and indicate the place of establishment of the “Physical Producer”) and stored in the following Warehouses.......(specify the address of the warehouses and the stored amounts expressed as a percentage of the entire production);

□ in case of AVCP 3, to Annex ZA of harmonized standard ………… covering the product with trade name: ……………………………, manufactured in the Plant ………………….………, located in..............;

□ in the case of voluntary test, to testing standard .............. covering the product with trade name: ……………………………, manufactured in the Plant ………………….………, located in …………………..… .

I also declare to have read the "Regulation on the application for assessment and verification of constancy of performance" available on the ITC-CNR website (<http://www.itc.cnr.it/home/innovazione/marcatura-ce/>) and to unconditionally accept all the prescriptions therein contained.

In the case of application for AVCP activities for the purposes of notification, I declare that I have not undertaken a certification process for the product with the aforementioned trade name with another Notified Body and that no other Notified Body has rejected the certification.

I hereby authorize the Inspectors of ITC-CNR to access the manufacturing plants and the laboratories, if any, as well as the external Warehouses, if any, to allow the inspection visits (AVCP 1+, 1 and 2+) and the sampling of products (only in case of AVCP 1+ and AVCP 1 pursuant to harmonized standard).

In addition to this Application, I herewith attach the documentation specified in "DOCc N. 26 Documentation to be attached to the application for certification". Such documentation is also referred to in the “Regulation on the application for assessment and verification of constancy of performance ".

I undertake to provide the personnel appointed by ITC with all the records of the tests foreseen in its FPC and all related documents during the periodic inspections.

Finally, I authorize the forwarding of all ITC correspondence relating to this procedure to the following email address ............, for the attention of the "Contact Person" authorized and indicated below, undertaking to promptly communicate any changes(G).

Name of Contact Person…………………………………………………………………………………………..

Email address of Contact Person…………………………., Telephone number of Contact Person……………………

Place ……………… date …………….……. signature ………………………......................

Encl.: a.a.

**Notes**

* In the case of an application from a foreign Manufacturer/Factory, the required documentation, if written in a language other than Italian, may be provided in English/French, but it must always also be accompanied by the documents in the original language.

A The Manufacturer or his Agent resident in one of the EEA countries shall fill in the Application form on their own letterhead. The Application, written in Italian, English or French, shall be sent/submitted to the Technical Secretariat of Certification at the email address *(*[*certificazione@itc.cnr.it*](mailto:certificazione@itc.cnr.it)*)*.

B Name and Surname of the Applicant.

C Role of the Applicant (manufacturer, importer or distributor pursuant to Article 15 of the CPR).

D Acronym and full name of the Manufacturer and/or the Company and its corporate name.

E Full address.

F Acronym and full name of the Manufacturer, full address, telephone numbers, email and certified email address of the Manufacturer.

G Indicate only one person and one possible substitute in the event of his absence.